



ৰাষ্ট্ৰীয় স্বাস্থ্য অভিযান, অসম

**OFFICE OF THE MISSION DIRECTOR  
NATIONAL HEALTH MISSION, ASSAM**

Saikia Commercial Complex, Sri Nagar Path, Near Post Office Bus Stand

G. S. Road, Christianbasti, Guwahati – 781005

Website: <https://nhm.assam.gov.in> :: Phone No: 0361-2340236/39 :: Email Id: mdnrhmasm@gmail.com

No: NHM-18019/37/2019-PROC-NHM/ECF-122679 Part-1/173

Dated. 18/1/2020

**TENDER NOTICE**  
**(NATIONAL COMPETITIVE BIDDING)**

Tenders in two Bid System (Technical Bid & Price Bid) affixing Court Fee Stamp of Rs. 8.25 (or IPO of Rs. 10.00 in favour of “State Health Society, Assam” for bidders located outside Assam) are invited from manufacturers/importers or authorized distributors/ dealer for supply of the “**Indelible Marker pen**” on an **urgent basis in view of the JE Vaccination drive in Assam**. The complete set of tender documents may be downloaded from the official website – <https://nhm.assam.gov.in>

**A. Important dates related to the Tender:**

1. Tender submission last date : 21/1/2020 up to 1.00 pm.
2. Tender opening date : 21/1/2020 at 2.00 pm.
3. Tender opening place (Technical) : O/o the Mission Director, National Health Mission, Assam, Saikia Commercial Complex, Christianbasti, Guwahati-781005.

**B. Important Notes:- (Supplies shall be subject to the following terms & conditions):**

**1. Name of items & required quantity:**

**Indelible Marker pen: 10,000 pcs**

2. Manufacturers/ Importers as well as authorized Distributors/Dealers both are allowed to participate in the Bid.
3. The selected bidder (or) bidders has to supply total ordered quantity to the Central Ware House, NHM SHQ, Assam located at Narengi within 3 days from the issue of the purchase order.
4. If a supplier fails to execute successive order within the stipulated time frame, in full. In case there is delay in delivery beyond the stipulated period as mentioned in the purchase order, there shall be penal deduction @ 1% of the value of delayed goods per week of delay or part thereof subject to a maximum of 5% of the total order value. Once the maximum price reduction is reached, termination of the contract may be considered. Non-performance shall make the successful bidder liable to be disqualified to participate in any tender for the next 3 years for that product, in addition to forfeiture of Security Deposit and other penal actions.
5. Any Bidder has been blacklisted or debarred by any State/UT Government /Central Government / Govt. Drug Procurement Agencies due to quality failure or fraudulent/illegal practices will not be considered.

6. The successful Bidder shall execute an agreement on non-judicial stamp paper of value Rs 100/- (stamp duty to be paid by the Bidder) within 7 working days from the date of issuing of Supply order. The successful bidder shall submit Security Deposit of 5 % of the order value in the form of Bank Guarantee/ Demand Draft/Fixed Deposit from any Indian Schedule Bank in favour of "State Health Society, Assam" within 5-7 working days from date of issuing of Purchase Order by Tender Inviting Authority. Such Security Deposit shall be valid for a period of 3 months from the date submission of the Security Deposit.
7. Payment will be made within 30 days from receipt and acceptance of materials at destination against submission of bill & receipted challan (in triplicate) with stock entry details.

**C. The quotation should be accompanied by attested copies of the following: MARKED AS COVER A: "TECHNICAL BID" which will be also considered as Eligible Criteria to be a technically responsive bidder:**

- (i) Court Fee Stamp of Rs. 8.25 or IPO of Rs. 10.00 in favour of "State Health Society, Assam" must be submitted with the technical bid.
- (ii) **Trade License:** The Valid Trade License from the Competent Authority must be submitted with the technical bid.
- (iii) **Annual Turnover:** The manufacturer/importer or authorized distributor or dealer must have Average Annual Turnover 10.00 Lacs. (ten lac) during the last 3 Financial Year (2016-17, 17-18 & 18-19) & certified copy on Annual Turnover from Chartered Accountant with UDIN must be submitted with the technical bid.
- (iv) **Sample Submission:** The participating bidder have to submit the sample of the Indelible Marker pen with the technical bid. If any bidder will not submit the sample or the sample is not complying the specification of indelible marker, the same bid will be rejected.

**D. FINANCIAL BID or PRICE BID**

The above documents should be sealed in a separate cover super-scribed as "**PRICE BID, COVER "B" (Tender for supply of Indelible Marker pen; Due on.....)**" and addressed to the Mission Director, National Health Mission, Assam. Saikia Commercial Complex, Srinagar Path, Christian Basti, G.S Road, Guwahati-781005.

SL	Item	Quantity	Unit rate per pen (in Rs.)	Applicable Tax/GST	Total Financial Involvement (in Rs.)
1	2	3	4	5	6= 3 x (4+5)
1	Indelible Marker pen	10,000 pcs.			

E. The two separately sealed covers {Technical bid (Cover “A”) and Price Bid (Cover “B”)} shall be placed together inside another cover which shall be sealed and super-scribed as “**Tender for supply of Indelible Marker pen, due on.....**”) and addressed to the Mission Director, National Health Mission, Assam. Saikia Commercial Complex, Srinagar, G S Road, Guwahati-781005.

**F. CHECK LIST**

Sl. No.	Cover A ( Technical Bid)	Submitted (Yes or Not)
1	Court Fee Stamp/IPO affixed	
2	Name of the Manufacturer	
3	Trade License of the bidder	
4	Annual Turnover Statement for Bidder/Manufacturer	
5	Sample of Indelible marker	
6	Comply the technical Specification of Indelible marker	
6	<b>Cover B: Financial Bid or Price Bid</b>	

Sd/-  
Mission Director, NHM, Assam